

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
MARCH 12, 2009

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. William A. Manvell, Jr.  
File Number 2009-02665  
**(NO DECISION MADE)**


William Manvell, Jr.

The meeting adjourned at 2:45 PM

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil  
Title: Presiding Officer  
3. Agency: Board for Contractors  
4. Transaction: Informal Fact-Finding Conferences on March 12, 2009  
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil 3/12/09  
Signature Date